



**SECTION III.D OPTIONAL FORMS**

**INVITATION LETTER TO CHINA (CONT'D)  
EXHIBITOR VISA APPLICATION**

**DEADLINE: 28 SEPTEMBER 2018**

<b>Please return form to:</b> <b>Messe Muenchen Shanghai Co., Ltd.</b> 11 <sup>th</sup> floor, PINGAN Fortune Tower, 1088 Yuanshen Road, Pudong New Area Shanghai 200122/ P.R.China Tel.: +86 (0)21 2020 5563 Fax: +86 (0)21 2020 5688 eMail: steve.shen@mm-sh.com Contact Person: Mr. Steve Shen	Company:	
	Address:	
	Tel:	Fax:
	Email:	
	Person in charge:	
	Signature:	Date:
	Hall / Booth No.:	

Please supply information as listed below for **Exhibitors** who need an invitation letter to support their application for a visa. Accurate information is essential. Full details must be clearly typed.

**Invitation Letter Processing Fee: Free for exhibitor and his own staffs only!**

Company Name:			Booth No.:	
Address:				
Telephone:		Fax:		
Surname:		First Name:		
Gender:		Nationality:		Place & Date of Birth:
Passport No:		Job Title:		
Date of Arrival:		Date of Departure:		
Country/ City of Embassy where you would like to apply visa:				

Signature:

Date:

**Procedures:**

1. Please make photocopies of this form if more than one applicant requires visa invitation letter.
2. Please fill in the application form in capital letters or type and return it to us as soon as possible. We will process your visa invitation letter immediately.
3. Please submit the application form together with the following required documents according to the procedure / policy.
  - ✓ passport copy
  - ✓ entry record to China
  - ✓ booth confirmation letter issued by the organizer
4. Once approved, we will send you an invitation letter via email.
5. If the original invitation letter is required by the Chinese embassy/consulate in your country, a courier fee will occur for the express mail service.
6. If you need the invitation letter issued by Chinese government, EURO 50 application fee should be charged for each letter.
7. Please take this invitation letter together with your passport to your embassy or consulate to apply visa.
8. Your embassy or consulate may have an additional charge for their paperwork.

**Attention:**

Please be reminded that all applicants' passports must be valid for at least **SIX MONTHS** beyond the intended date to enter China or any other destination.

***PLEASE SEND THE APPLICATION FORM TOGETHER WITH YOUR PASSPORT COPY***

**SECTION III.D OPTIONAL FORMS**

**INVITATION LETTER TO CHINA (CONT'D)  
VISITOR VISA APPLICATION**

**DEADLINE: 28 SEPTEMBER 2018**

<b>Please return form to:</b> <b>Messe Muenchen Shanghai Co., Ltd.</b> 11 <sup>th</sup> floor, PINGAN Fortune Tower, 1088 Yuanshen Road, Pudong New Area Shanghai 200122/ P.R.China Tel.: +86 (0)21 2020 5563 Fax: +86 (0)21 2020 5688 eMail: steve.shen@mm-sh.com Contact Person: Mr. Steve Shen	Company:	
	Address:	
	Tel:	Fax:
	Email:	
	Person in charge:	
	Signature:	Date:
	Hall / Booth No.:	

Please supply information as listed below for **Visitors** who need an invitation letter to support their application for a visa. Accurate information is essential. Full details must be clearly typed.

Company Name:			
Address:			
Telephone:		Fax:	
Surname:		First Name:	
Gender:		Nationality:	
Passport No:		Place & Date of Birth:	
Date of Arrival:		Job Title:	
		Date of Departure:	
Country/ City of Embassy where you would like to apply visa:			

**Procedures:**

1. Please make photocopies of this form if more than one applicant requires visa invitation letter.
2. Please fill in the application form in capital letters or type and return it to us as soon as possible. We will process your visa invitation letter immediately.
3. Please submit the application form together with the following required documents according to the procedure / policy.
  - ✓ passport copy
  - ✓ entry record to China
4. Once approved, we will send you an invitation letter via email.
5. If the original invitation letter is required by the Chinese embassy/consulate in your country, a courier fee will occur for the express mail service.
6. If you need the invitation letter issued by Chinese government, EURO 50 application fee should be charged for each letter.
7. Please take this invitation letter together with your passport to your embassy or consulate to apply visa.
8. Your embassy or consulate may have an additional charge for their paperwork.

**Attention:**

Please be reminded that all applicants' passports must be valid for at least **SIX MONTHS** beyond the intended date to enter China or any other destination.

***PLEASE SEND THE APPLICATION FORM TOGETHER WITH YOUR PASSPORT COPY***